Work Programme 2023/24

Date		Work Item	Author	Attendee	Category
26th **June** 2023	1	Internal Audit update report	Jonathan Foster	Angela Laycock	Internal Audit
	2	Counter Fraud and Corruption update report	Louise Ivens	Louise Ivens	Internal Audit
	3	Civica CX (Housing) and FMS (Finance) systems interfaces	Helen Jackson	Girish Solanki	Additional Assurance
	4	Draft annual report 2021/22 of CGAC to Council	Liz Gott	Kate Sadler	Effectiveness
24th **July** 2023	1	Internal Audit Annual report and opinion (including assurance in respect of RIPA)	Jonathan Foster	Angela Laycock Louise Ivens	Statutory
	2	Draft Statement of Accounts (for information)	Mary Hasnip	Mary Hasnip	Statutory
	3	Interim Annual Governance Statement (for information)	Kate Sadler	Kate Sadler	Statutory
	4	Grant Thornton Interim Audit Findings Report 2021-22		GT	External Audit
25th **September** 2023	1	Annual assurance report on planning regulation and enforcement arrangements	Helen Cerroti	David Feeney	Annual Assurance
	2	Annual assurance report on decision making	Liz Gott / Kate Sadler	Liz Gott / Kate Sadler	Annual Assurance
	3	Internal Audit update report	Jonathan Foster	Angela Laycock	Internal Audit
	4	Approval of Annual Governance Statement 2023	Kate Sadler	Kate Sadler	Statutory
	5	Work Programme	Kate Sadler	Liz Gott / Kate Sadler	

Date		Work Item	Author	Attendee	Category
27th **November** 2023	1	Annual assurance report on procurement policies and practices	Kieron Dennett / Lewis Sinkala	Kieron Dennett / Lewis Sinkala	Annual Assurance
	2	Annual assurance report on corporate performance management arrangements	Claire Keightley and Emma Kamillo-Price	Mike Eakins, Claire Keightley, and Emma Kamillo-Price	Annual Assurance
	3	Annual assurance report on corporate risk and resilience arrangements	Tim Rollett and Leanne Cummings	Tim Rollett and Leanne Cummings	Annual Assurance
	4	Annual report on financial planning and management arrangements (to include Treasury Management)	Richard Ellis	Richard Ellis	Annual Assurance
	5	Receipt of External Auditor's IT Audit Report 22-23	Mary Hasnip	GT	External Audit
	6	Receipt of External Auditor's Annual Report including Value for Money Findings 22-23	Mary Hasnip	GT	External Audit
	7	Receipt of External Auditor's ISA 260 Update Report 21-22	Mary Hasnip	GT	External Audit
	8	Work Programme	Liz Gott / Kate Sadler	Kate Sadler	
5th February 2024	1	Internal Audit update report	Jonathan Foster	Angela Laycock	Internal Audit
	2	Joint annual report on information governance from Data Protection Officer and Caldicott Guardian	Aaron Linden	DPO / Shona McFarlane	Annual Assurance
	3	Update report on Information and Digital Services Governance	Andrew Byrom	Leonardo Tantari	Annual Assurance

Date		Work Item	Author	Attendee	Category
	4	Counter Fraud and Corruption update report (inc RIPA)	Jonathan Foster	Jonathan Foster	Internal Audit
	5	Receipt of External Auditors – Receipt of Accounts 21-22	Mary Hasnip	GT	External Audit
	6	Receipt of External Auditors – Informing the Audit Risk Assessment	Mary Hasnip	GT	External Audit
	7	Receipt of External Auditors – Audit Plan 23-24	Mary Hasnip	GT	External Audit
	8	Work Programme	Liz Gott / Kate Sadler	Kate Sadler	
18th March 2024	1	Receipt of Internal Audit Plan	Jonathan Foster	Angela Laycock	Internal Audit
	2	Annual assurance report on employment policies and procedures and employee conduct	Jess Dolphin	Andy Dodman	Annual Assurance
	3	Receipt of External Auditors Audit Report for 22-23 Accounts.	Mary Hasnip	GT	External Audit
	4	Approval of Audited Accounts	Mary Hasnip	Mary Hasnip	Statutory
	5	Proposed Work Programme	Kate Sadler	Kate Sadler	Effectiveness